C) Measure from the floor to the bottom of each window and also measure the overall window height. I(inches)

## STEP 4

A) Beginning at the top left of your drawing, label the windows "Window \#1", "Window \#2", etc. in a clockwise order.
B) Again, beginning at the top left of your drawing, label the doors "Door \#1", "Door \#2", etc. in a clockwise order.
C) Next to each wall, write the name of the adjacent room. If the wall is an "outside wall" write "exterior wall."

## STEP 5

A) Measure any obstructions such as radiators, pipes, etc. that you either can not, or do not, want moved. If the obstruction is close to a wall, measure out from the wall to the edge of the obstruction.
B) Measure from the second closest wall to the edge of the obstruction.
C) If the obstruction does not span the full height of the room, measure the height of the obstruction.m

## FINAL STEP

Check your measurements. If your room is rectangular add up the measurements of the parallel walls and make sure they match (or are at least very close). For example, in our sample drawing, you would take the overall measurements of the top wall and add them together. Then do the same with the bottom wall. Once you have added each walls measurements check the totals to see if they match.

Example


